

# Harman Jit

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## Professional Profile

- Bachelor of Business Administration in Energy Management
- Solid knowledge in energy auditing and monitoring energy consumption, energy calculations & utility rates, greenhouse gas emission & climate change action plan, stakeholder engagement, and communication, and HVAC systems
- Strong analytical, research, and organizational skills; experience in preparing and presenting information and PowerPoint presentations to professors and peers
- Excellent written and verbal communication skills; ability to maintain and strengthen relationships with all relevant internal and external stakeholders
- A team player and self-starter with incredible multi-tasking skills and the ability to meet various deadlines
- Proficient in Microsoft Office Suite including Word, Excel, Outlook, and PowerPoint
- Ability to implement industry standards and improvements, committed to continuous learning and development, and improvements

## Formal Education

**Bachelor of Business Administration in Energy Management**, Yorkville University, New Westminster, BC, Expected Graduation: September 2022.

### Relevant Courses:

- Introduction to Energy Management
- Energy Policy, Legislation, and Social Environment
- Energy Systems Operation
- Energy Future & Transitions
- Energy Strategy Capstone Project

## Experience Highlights-Energy Management Projects

### **Banff National Park of Canada (Group Project), Yorkville University, 2022.**

Completed case study on Banff National Park of Canada to investigate the Energy transition and systems, analyzed advantages and disadvantages, and recommended measures to improve the efficiency of solar hot water collectors, HVAC Controls, and lighting systems.

### **Long-Term Deep Emissions Reductions in Canada (Individual Project), Yorkville University, 2022.**

Researched the reasons for GHG emissions, applied two building blocks, including behavioral change, and building smart and sustainable cities to mitigate GHG emissions, analyzed barriers, and provided recommendations to reduce the barriers. Applied interdisciplinary knowledge into practice, including strategic planning & analytical skills, business case development, Greenhouse gas emissions accounting, and climate action planning.

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## Relevant Skills and Accomplishments

### Analytical, Research, and Documentation Skills

- Analyzed energy consumption and customers behaviors through group and individual projects and recommended efficient equipment to mitigate energy usage
- Researched about 5 major course projects, analyzed data by using Excel, and generated reports with 100% accuracy
- Evaluated the efficiencies of energy bills and lighting systems and proposed methods of reducing energy consumption
- Managed research data by using spreadsheets and applying basic accounting processes and procedures which resulted in managing data efficiently

### Communication, Interpersonal, and Customer Service

- Collaborated with team members to meet the deadlines of group projects and worked with colleagues to fulfill the task requirements
- Dealt with customers to solve their issues related to products and helped to solve complaints with patience and tact
- Resolved conflicts between peers by listening to their concerns to understand both parties and came up with effective solutions for the completion of group projects
- Worked with diverse people and treated professors, peers, managers, colleagues, and guests with professionalism and respect

### Organizational, Time Management, and Leadership Skills

- Organized and maintained the work environment and projects by setting SMART goals to meet the deadlines
- Performed multi-tasking at work by prioritizing time-sensitive tasks while meeting customers' needs
- lead the group projects and distributed the tasks among peers according to their capabilities to complete work efficiently
- Handled issues and disputes among group members to make sure the project ran smoothly
- Accomplished tasks by taking the lead role and motivating the teams to achieve the project goals

## Work History

**Student Associate**, Real Canadian Superstore, Surrey, BC, January 2021 to Present

**Package Handler**, FedEx Ground, Delta, BC, July 2020 to November 2020